

# Log In to eHub

1. **Download** eHub app in Google Play or AppStore.



2. **Enter**

- a. User ID: Check your email for User ID or ask your Supervisor
- b. Password: **Temp123**
- c. Ehub Website: beelinesupport.teamehub.com

*\*You will be required to change password the first time you log-in. \**

The eHub login screen. At the top right, it says 'v 5.19.01.220524001'. The eHub logo is at the top center. Below it are three input fields: 'User ID', 'Password' (with an eye icon for visibility), and 'eHub Website'. A green 'Go' button is at the bottom. Below the button are links for 'Register/Forgot Password' and 'Learn More'.

3. Enter a New Password that meets the requirements and verify it by typing it in a second time. Click **Go**.

## PASSWORD REQUIREMENTS

Must be 6-15 characters long

Must contain 3 of the 4 Criteria

- An uppercase character
- A lowercase character
- A special character
- A number

The 'Change Password' screen. It has a dark blue header with a close button and the text 'Change Password'. Below the header are two input fields: 'New Password' and 'Confirm New Password'. Below the fields is a list of requirements: '\* New password must differ from current password', '\* Must be 6-15 characters long', and '\* Must contain 3 of the 4 criteria: - an uppercase character, - a lowercase character, - a special character, - a number'. At the bottom, there is a green error message box that says 'You must change your password.' with an 'OK' button.

4. Create a Passcode (Re- Enter Passcode)

The 'Create a passcode' screen. It features the eHub logo at the top. Below the logo are four empty square boxes for entering the passcode. At the bottom, it says 'Create a passcode'.The 'Re-enter your passcode' screen. It features the eHub logo at the top. Below the logo are four empty square boxes for re-entering the passcode. At the bottom, it says 'Re-enter your passcode'.

# Iniciar sesión en eHub

1. **Descargue** la aplicación eHub en Google Play o AppStore.



2. **Entrar**

1. ID de usuario: Revise su correo electrónico para este número o pregunte al Supervisor
2. Contraseña: **Temp123**
3. Sitio web de Ehub: [beelinesupport.teamehub.com](http://beelinesupport.teamehub.com)

*\*Se le pedirá que cambie la contraseña la primera vez que inicie sesión. \**

The eHub login screen. At the top right, it says 'v 5.19.01.220524001'. The eHub logo is at the top center. Below it are three input fields: 'User ID', 'Password' (with an eye icon for visibility), and 'eHub Website'. A green 'Go' button is at the bottom. Below the button are links for 'Register/Forgot Password' and 'Learn More'.

3. Ingrese una nueva contraseña que cumpla con los requisitos y verifíquela escribiéndola por segunda vez. Haga clic en **Go**.

## REQUISITOS DE CONTRASEÑA

Debe tener entre 6 y 15 caracteres

Debe contener 3 de los 4 criterios

- Un carácter en mayúsculas
- Un carácter en minúsculas
- Un carácter especial
- Un número

The 'Change Password' screen. It has a title bar with a close button and the text 'Change Password'. There are two input fields: 'New Password' and 'Confirm New Password'. Below the fields are four lines of asterisked requirements: '\* New password must differ from current password', '\* Must be 6-15 characters long', '\* Must contain 3 of the 4 criteria: - an uppercase character, - a lowercase character, - a special character, - a number'. At the bottom, there is a green message box that says 'You must change your password.' with an 'OK' button.

4. Crear un código de acceso (Volver a ingresar el código de acceso)

The 'Create a passcode' screen. It features the eHub logo at the top, followed by four empty square boxes for entering the passcode. Below the boxes is the text 'Create a passcode'.The 'Re-enter your passcode' screen. It features the eHub logo at the top, followed by four empty square boxes for re-entering the passcode. Below the boxes is the text 'Re-enter your passcode'.